









## **Resources for Young People who are Seeking Employment:**

- 1. Not sure what you want to do. Complete the ONET Interest Profiler to help decide what kind of careers you may wish to explore: <a href="https://www.mynextmove.org/explore/ip">https://www.mynextmove.org/explore/ip</a>.
- Ready to create a brand-new resume? Or update your old resume? CareerOne Stop will help you create a resume that will stand
  out: <a href="https://www.careeronestop.org/JobSearch/Resumes/ResumeGuide/WhyYouNeedAGreatResume/why-you-need-a-great-resume.aspx">https://www.careeronestop.org/JobSearch/Resumes/ResumeGuide/WhyYouNeedAGreatResume/why-you-need-a-great-resume.aspx</a>
- 3. When interviewing for jobs, there are specific documents that employers may request to verify your identity and eligibility for employment. Here are the acceptable documents you will need: <a href="Illinois Secretary of State Document Requirements to Obtain a Driver's License/State ID Card (ilsos.gov)</a>. Once you obtain your required documents, schedule an appointment at the a DMV near you: <a href="https://www.ilsos.gov/departments/drivers/appointments/home.html">https://www.ilsos.gov/departments/drivers/appointments/home.html</a>
- 4. To request a replacement Social Security card, create my Social Security account and request a new one. <a href="https://www.ssa.gov/myaccount/">https://www.ssa.gov/myaccount/</a>. To apply for an original card, you must provide at least two documents showing proof of your identity and US citizen or current work authorized work immigrant status. <a href="https://www.ssa.gov/forms/ss-5.pdf">https://www.ssa.gov/forms/ss-5.pdf</a>
- 5. There are five ways to obtain a birth certificate: <u>Birth Certificates | Cook County Clerk</u> (<u>cookcountyclerkil.gov</u>). A free birth record is available to persons born in Cook County who are verified as either homeless, residents of shelters for victims of domestic abuse/violence, formerly incarcerated (released in the last 90 days), or soon-to-be-released inmates and detainees from IDOC or Cook County Jail. <u>Birth Certificates | Cook County Clerk</u> (<u>cookcountyclerkil.gov</u>)
- What to wear to an interview: <a href="https://www.wcpss.net/cms/lib/NC01911451/Centricity/Domain/9251/Teen%20Dress/20for%20Success.pdf">https://www.wcpss.net/cms/lib/NC01911451/Centricity/Domain/9251/Teen%20Dress/20for%20Success.pdf</a>
- 7. As a person with a disability, you may qualify for free or reduced fares on many kinds of public transportation! Many kinds of disabilities qualify, not just those that may require a mobility aid like a white cane or wheelchair. The RTA Persons with Disabilities Ride Free Permit allows qualifying customers with disabilities to ride at no cost on CTA, Metra, and Pace fixed route bus and rail service. Apply online for RTA Fare Programs: <a href="https://www.rtachicago.org/riders/free-and-reduced-fare-programs">https://www.rtachicago.org/riders/free-and-reduced-fare-programs</a>









8. Interview

**Tips:** <a href="https://www.muhlsdk12.org/site/handlers/filedownload.ashx?moduleinstanceid=6520&da">https://www.muhlsdk12.org/site/handlers/filedownload.ashx?moduleinstanceid=6520&da</a> taid=7798&FileName=interview tips.pdf

9. Common Interview

Questions: <a href="https://www.manulife.com/content/dam/corporate/global/en/documents/after-school-clubs-for-kids/PGIDT">https://www.manulife.com/content/dam/corporate/global/en/documents/after-school-clubs-for-kids/PGIDT</a> PesoSmart Prepare Interview English.pdf

10. Practice Your Interview Skills Virtual at Home and Secure Your Next job: <a href="https://practiceinterview.online/">https://practiceinterview.online/</a>